



EUROPEAN YOUTH PARLIAMENT

Resolution Typing Framework

Aka “Gillian’s Bottleneck Buster”



“GILLIAN’S BOTTLENECK BUSTER”

A framework to systemise and speed up resolution typing developed by Gillian O'Halloran, James Benge, Jari Marjelund and Stefan Vandenhende for the 71st International Session of the EYP in Amsterdam.

Quick overview – Starting point: 18:00

18:00	Team A	Team B	Team C	
Done (1 st)	1	1	1	Group 1
Nearly done (2 nd)	2	2	2	Group 2
Least prepared (5 th)	5	5	5	Group 5
3 rd most prepared	3	3	3	Group 3
4 th most prepared	4	4	4	Group 4

19:00 – Round 1 deadline

19:00	Team A	Team B	Team C	
Done (1 st)	1	1	1	← Immediate cross check
Nearly done (2 nd)	2	2	2	←
Least prepared (5 th)	5	5	5	Work individually
3 rd most prepared	3	3	3	
4 th most prepared	4	4	4	

20:00 – Round 2 deadline

20:00	Team A	Team B	Team C	
Done (1 st)	1	1	1	
Nearly done (2 nd)	2	2	2	←
Least prepared (5 th)	5	5	5	←



3 rd most prepared	3	3	3	
4 th most prepared	4	4	4	First look

21:00 – Round 3 deadline

21:00	Team A	Team B	Team C	
Done (1 st)	1	1	1	
Nearly done (2 nd)	2	2	2	
Least prepared (5 th)	5	5	5	
3 rd most prepared	3	3	3	First look
4 th most prepared	4	4	4	<

22:00 – Round 4 deadline

23:00 – Round 5 deadline

00:00 Completed

EXPLANATION

Primarily, this is an elaborated idea of using teamwork under a clear structure to facilitate a cyclical turnover of resolutions for presidential check which begins early in the resolution typing process.

It is based on the principle that not everyone should automatically focus on their own resolution to begin with, but rather certain people will immediately help others who are closer to being finished, preparing them for VP and presidential check before tending to their own, less prepared resolutions.

It is important to draw up the framework before resolution typing begins. For this, the President (presumably) will have gone around to all committees near the end of CW to gauge at what stage each chair is at. (Personally, I did a full round *and* got each VP to check in with his own buddy group so as to confirm the state of affairs.)

Once CW finished, we then drew up the grid based on the following:

The idea is that you split your chairs team into 3 teams (or 2 if you have a smaller session etc.); A, B and C; within each of these teams there should be an equal spread of resolutions near- and far-from completion (See below).

So, all the 1s will be the closest to finishing. These will have been typed up and checked during committee work (CW).



All the 2s will be pretty far along the process (possibly fully typed but have not had time to check through the resolution’s order, spelling, format etc.

3 and 4... you get the idea.

5s are those who need the most time to work on their resolutions: they will probably have flip charts with them and have many matters to clear up before they move to cross check.

It is already important at this stage that the teams were created with critical thinking and attention to details differences in mind. There should be a balance of abilities within each team to ensure resolution quality.

	Team A	Team B	Team C	
Done (1 st)	1	1	1	Group 1
Nearly done (2 nd)	2	2	2	Group 2
Least prepared (5 th)	5	5	5	Group 5
3 rd most prepared	3	3	3	Group 3
4 th most prepared	4	4	4	Group 4

Note: It may be worth while not communicating with all chairs how they are “Ranked” in terms of resolution completion so as to avoid any undue stress or feeling of pressure.

If you have French translations, one can communicate to the French the predicted order for their reference at this point.

(NB: Times are simply suggestions based on the typical IS programme)

19:00 – Round 1 deadline

Once this has been allocated, then you can assign buddies:

The 4s and 3s will leave their own resolutions alone completely. When they arrive at resolution typing, they will immediately attend to the 1s and 2s within their own team.

- So, 4A will cross check 1A’s resolution as soon as resolution typing begins.
- 4B will cross check 1B’s resolution
- 4C will cross check 1C’s resolution

Simultaneously:

- 3A will cross check 2A’s resolution
- 3B will cross check 2B’s resolution
- 3C will cross check 2C’s resolution

Simultaneously to these checks, the 5s will be typing their own resolutions. They will hopefully be done with flip charts soon!

19:00	Team A	Team B	Team C	
Done (1 st)	1	1	1	< Immediate cross check
Nearly done (2 nd)	2	2	2	<
Least prepared (5th)	5	5	5	→ Work individually
3 rd most prepared	3	3	3	
4 th most prepared	4	4	4	



As soon as the first resolution is cross checked, it goes for VP/native check.

At this point the different teams (A, B, C) will start to work at slightly different stages as each will work at a different speed, however each group will have a set deadline (Group 1 at 19:30, Group 2 at 20:30, Group 3 at 21:30...) so there will be a fluid continuity for the VPs and President from early in the evening.

20:00 – Round 2 deadline

Once group 1 has submitted their resolution for VP check, they will then start assisting group 5. Remember, we do not want to leave group 5 until the end, especially if their resolutions require more attention – you, as president want to be alert during proof reading of these, more than others.

Group 4 now have the chance to look at their resolutions for the first time since resolution typing began.

*Bear in mind that group 1 will probably have to sit down with the VP to make a few adjustments before their resolutions are president-ready. This will mean that there will be some back-and-forth movements once they have begun content cross checking group 5 (assuming they are all typed at this stage!).

20:00	Team A	Team B	Team C	
Done (1 st)	1	1	1	
Nearly done (2 nd)	2	2	2	
Least prepared (5 th)	5	5	5	
3 rd most prepared	3	3	3	
4th most prepared	4	4	4	→ First look

21:00 – Round 3 deadline

After round 2 finishes, group 5 should now be ready for presidential check. Only now will group 3 get to look at their resolutions for the first time since beginning resolution typing.

1s remain checking 5s (since these needed most work, it proved beneficial to give them extra support from stronger, more resolution-focused chairs).

2s now check 4s.

21:00	Team A	Team B	Team C	
Done (1 st)	1	1	1	
Nearly done (2 nd)	2	2	2	
Least prepared (5 th)	5	5	5	
3rd most prepared	3	3	3	→ First look
4 th most prepared	4	4	4	

22:00 – Round 4 deadline

After the 3rd round, we now have more people available to help that those needing help so depending on who is free and who may need to take a break, 1-3 will help out 4&5 rotationally.

22:00	Team A	Team B	Team C	
Done (1 st)	1	1	1	
Nearly done (2 nd)	2	2	2	
Least prepared (5 th)	5	5	5	



3 rd most prepared	3	3	3	
4 th most prepared	4	4	4	

23:00 – Round 5 deadline

As above, there are ample hands to help at this stage, depending on who is most suitable.

23:00	Team A	Team B	Team C	
Done (1 st)	1	1	1	
Nearly done (2 nd)	2	2	2	
Least prepared (5 th)	5	5	5	
3 rd most prepared	3	3	3	
4 th most prepared	4	4	4	

00:00 Completed

English formatting deadline

The primary objective of this framework is to have the president checking resolutions as early as possible, without unwanted breaks. If some chairs are struggling, they have hours and hours to get things together with the help of the chairs team; the biggest problem during typing is when the president is tired and ineffective. Subsequently, it may seem harsh to keep people who have lots of work to do from working on their resolution for a couple of hours, but by the time they do, there is a good support network available to them. It needs to be well coordinated by someone who is dedicated to sending and receiving all resolutions, during the whole process, in both languages (at least, that is the recommendation).

French Translations (if needed)

Now, while all of this is taking place, translators are at the ready. In Amsterdam, as soon as something was presidentially checked, it was sent to France for translation. This meant that from about 20:00, resolutions were being sent. Subsequently, 12 French resolutions were ready on Wednesday night before we went to bed (around 02:00). Since it has now been proven that it is possible to get resolutions translated swiftly, the translators now know that they can be ready and waiting earlier.

Once the initial grid is drawn up before resolution typing, it can be communicated to the French translation coordinator for him/her to estimate when the appropriate translators should be ready (where possible) and communicate this accordingly.



ALTERNATIVE SUGGESTIONS FOR SMALLER SESSIONS:

Suggestions 1 – 10 committees:

If you have 10 resolutions, you can have a “Ready and waiting” complete one to do at the very beginning, **or** a “Tough times” struggling chair who works on their own until someone is free to come and dedicate time to helping out.

19:00	Team A	Team B	Team C	
Done (1 st)	1	1	1	< Immediate cross check
Nearly done (2 nd)	2	2	2) → Work individually
Least prepared (3 rd)	3	3	3	

20:30	Team A	Team B	Team C	
Done (1 st)	1	1	1) <
Nearly done (2 nd)	2	2	2	
Least prepared (3 rd)	3	3	3	→ Work individually

22:00	Team A	Team B	Team C	
Done (1 st)	1	1	1	
Nearly done (2 nd)	2	2	2	
Least prepared (3 rd)	3	3	3	<

Suggestions 2 – 8 committees:

Note that 1&4 remain paired together throughout the process, so that they can transfer from the first to the second resolution as soon as possible, keeping the flow of the evening.

Similarly, 2&3 remain paired together so ultimately you have 4 pairs, however you direct them which resolutions they are to correct at what time (based on your knowledge of how complete they are)

19:00	Team A	Team B	
Done (1 st)	1	1	< Immediate cross check
Nearly done (2 nd)	2	2) <
Least prepared (4 th)	4	4	
3 rd most prepared	3	3	

20:30	Team A	Team B	
Done (1 st)	1	1) <
Nearly done (2 nd)	2	2	
Least prepared (4 th)	4	4	<
3 rd most prepared	3	3	

22:00	Team A	Team B	
Done (1 st)	1	1) <
Nearly done (2 nd)	2	2	
Least prepared (4 th)	4	4	<
3 rd most prepared	3	3	<



Suggestions 3 – 7 committees or fewer:

If you have a smaller session, it is advisable to simply have a “Fast track” system whereby you set out the order of cross checking based on whose resolutions are closest to completion: The closest becomes the 1st one to get cross checked, the next closest will be second etc.

However, like above, it may be advisable to incorporate the resolutions most in need of attention somewhere in the middle rather than leaving them till the end. The president shouldn't need to spend more than 20 mins per resolution, so allowing 1 full hour before presidential checking, the whole thing should be done in 3-4 hours max.

QUESTIONS?

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